

How to Guide on Financial Aid Process

Students should be regularly checking their email for any updates on Financial Aid.

Before Enrollment:

1. Apply to FAFSA, select Ann Webb Skin Institute as your school or use our School Code: **042654**
 - a. It takes 3-5 business days for the FAFSA Application to reach the school.
2. Complete any verification or provide any additional information that may be needed if applicable. (Financial Aid Administrators will reach out to all FAFSA Applicants via email)
3. Make an appointment to come in and complete Financial Aid paperwork once FAFSA has been processed and you have received the award letter via email.
4. If you accepted Student Loans Complete the following before the enrollment deadline for your class start date. (All you need is your FAFSA login, and paperwork provided at the meeting finalizing your Financial Aid):
 - a. **Entrance Counseling**
 - b. **Master Promissory Note (MPN)**
 - c. There are links to both on our Financial Aid page on our website.

During Enrollment in the Course:

1. Financial Aid amounts are distributed in two disbursements. The first disbursement occurs in the beginning of the program and the second will be disbursed halfway through the program (at 375 hours).
 - a. Students will receive the receipts for their disbursements via email.
2. **Exit Counseling**
 - a. This must be completed for the student to graduate. It can be completed at any time. There is a link on our Financial Aid page on our website.
3. Determine who your Loan Processor is and set up your account with your Loan Processor.
 - a. (Loan Processor Pdf on Financial Aid page on our website)

After Graduation:

- o After 6 months, payments are due!

